

## Before Your Exam

**Confirm you meet system requirements:** Access to a desktop, Chromebook or laptop computer (tablets and mobile devices not supported); a built-in or external webcam, microphone, and speakers; an upload and download speed of at least 2Mbps; Google Chrome or Mozilla Firefox as your browser

- 1 Navigate to your Examity dashboard**
  - Receive an ACCUPLACER voucher code via email
  - Click the Examity [link](#) and enter your information
  - Receive an email from Examity with log in credentials
  - Log into Examity, build your profile, and schedule your exam
- 2 Create your Examity profile**
  - Select your timezone. Enter your phone number and birth date
  - Upload a picture of your ID
  - Choose security questions
- 3 Schedule your exam**
  - Click “Schedule Exam”
  - Enter your voucher code
  - Select institution, and exam in the drop-down menus
  - Select a date and time

## Taking Your Exam

- **Testing now?** Select “Click here to continue ” and navigate to #4 below
- **Testing later?** Return to the Examity dashboard, click “Start Exam” and navigate to #4 below

- 4 Download the browser extension**
  - Select the orange “Examity” button
    - ▶ **Chrome:** You will be sent to the Chrome store to download the Examity extension. After install, you will return to Examity
    - ▶ **Firefox:** The Examity extension will automatically install
- 5 Click “Connect To Proctoring.” When your computer is ready, hit “Next”**
- 7 Install and launch the Examity application**
  - Click “Agree and Launch Application.” The application will open a pop-up window
  - Confirm you see yourself on the webcam
  - Click “Share” to share your entire screen
- 6 Verify your identity**
  - Take your picture
  - Snap a photo of your ID
  - Answer security questions
  - Review and agree to exam rules
- 8 Access your exam**
  - Click, “Begin Exam.” You will be redirected to the exam page
  - Start your exam

## Exam Submission

- 9 Submit your exam**
  - Once your test is complete, click “Continue” to see your score
  - Navigate back to the Examity proctoring window
  - Select “Close” to end your proctoring session
  - Close the Examity webpage to uninstall the Examity browser extension

## TECHNICAL SUPPORT

For assistance, call 855-EXAMITY, email [support@examity.com](mailto:support@examity.com) or chat directly with us through the Live Chat feature on the Examity dashboard.